

INVITATION TO TENDER ALVAN IKOKU FEDERAL COLLEGE OF EDUCATION

PMB 1033, OWERRI, IMO STATE, NIGERIA

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The Alvan Ikoku Federal College of Education, Owerri, is desirous of embarking on the under listed TETFund Intervention Projects, Consequently, Interested competent contractors are Invited for Pre-qualification and Tender in the following areas:

(A) PROJECTS DESCRIPTION

2014 – 2016 LIBRARY INTERVENTION

- (1) Wifi (In-door and out-door Internet)
- (2) KOHA Installation and configuration
- (3) Subscription of E -Books and E-Journal
- (4) Procurement of Laptop, Desktop Computer Sets and copiers.

2018/2016 NORMAL INTERVENTION

- (1) Construction and supply of conference table/chairs
- (2) Procurement/Installation of 200KVA SP Generator Set and Copier
- (3) Procurement/Installation of ICT equipment.

(B) PRE-QUALIFICATION/TENDER REQUIREMENTS

- (a) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (b) Evidence of Company Income's Tax Clearance Certificate for the last three (3) years (2015, 2016, 2017) valid till 31st December, 2018, with minimum average turnover of N50 million;
- (c) Evidence of current Pension Compliance Certificate valid till 31st December, 2018:

- (d) Evidence of current Industrial Training Fund (ITT) Compliance Certificate valid till December, 2018;
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) compliance Certificate valid till 31st December, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report expiring on 1/1/2019 or valid Certificate Issued by BPP;
- (g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Alvan Ikoku Federal College of Education, Owerri or the Bureau Public Procurement is a former or present Director, shareholder or has any pecuniary Interest in the bidder, that the company is not bankrupt, in receivership or under liquidation or Involved in any litigation which can potentially affect the company's ability to affectively discharge responsibility if engaged and to confirm that all Information presented in its bid are the true and correct in all particulars.
- (h) Company's Audited Accounts for the last three (3) years- (2015, 2016, 2017);
- (i) Evidence of financial capability to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Veritable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including letters of Awards, Valuation Certificates, JOB Completion Certificates and Photographs of the projects.
- (k) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's letter Head Paper bearing amongst others, the Registration number (RC) as Issued by the Corporate Affaire Commission (CAC), Contact Address; Telephone number (preferably GSM No.), and e-mail address. The Letter head Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

COLLECTION AND SUBMISSION OF BID DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Head, Procurement Unit, Provost Office, on evidence of payment of non-refundable fee of N10,000.00 per Lot, paid into the Alvan Ikoku Federal College of Education's Remita account 3000050450 in any commercial bank

SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the Lot desired two (2) hard copies each of the technical and financial bids with soft copy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to The Secretary, Procurement Planning Committee, Alvan Ikoku Federal College of Education PMB. 1033, Owerri and clearly marked with (the name of the project and the Lot number) Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box located at the office of the Head, Procurement Unit, Provost Office **not later than 12:00noon, Monday, 29 October, 2018.**

OPENING OF BID

The technical bids will be opened immediately after the deadline for submission at **12:00noon, Monday 29 October, 2018** in the College Council Chambers in the presence of bidders or their representatives. While the financial bids will be kept un-opened ensure that you sign the Bid Submission Register in the office of Head, Procurement Unit, Provost Office, Alvan Ikoku Federal Collage of Education, Owerri, as College will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Heed, Procurement Unit, on E-mail Okey051980@gmail.com

GENERAL INFORMATION

- (a) Bids must be in English language and signed by an official authorized by the bidder
- (b) Bids submitted after the dateline for submission would be returned un-opened.
- (c) Bidders shall not bid more than Two (2) Lot
- (d) All costs will be home by the bidders.
- (e) All prequalified bidders will be contacted at a later date for financial bid opening while bids of un-successful bidders will be returned un-opened
- (f) The Alvan Ikoku Federal College of Education is not bound to pre-qualify any bidders and reserve the right to annual the Procurement process at any time without incurring any liabilities in accordance with section 28 of the Public Procurement Act 2017

SIGNED:

A. N. AGUTA (MRS.)

REGISTRAR

